mySWU Password Reset Instructions

This password reset process requires you to first be signed-in to my.swu.edu. If you are new/incoming students, you should have received an email containing a generated password. (*Make sure to check your spam folder or junk inbox*)

Your credentials should be your SWU ID number as the username and #Warrior+ the last 5 digits of your social security number (ex. #Warrior12345) as the password.

1. Go to my.swu.edu and sign-in to your account.
   - If you cannot sign-in to my.swu.edu, or have forgotten your credentials, please call 864-644-5040 or email TechSupport@swu.edu
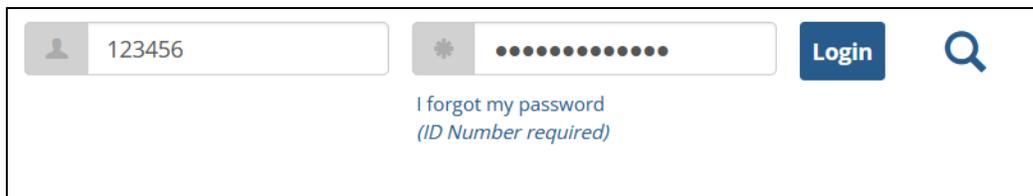
2. Click your 'Profile Icon' in the upper right corner of the page and select 'View my Profile & Settings'
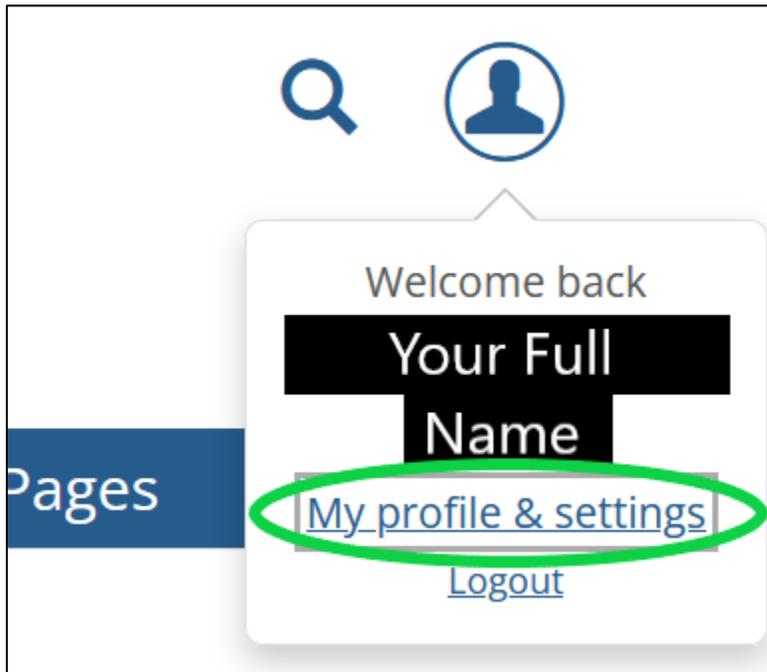
3. Click 'Password & Privacy' located on the left-hand column, 3rd from the bottom.
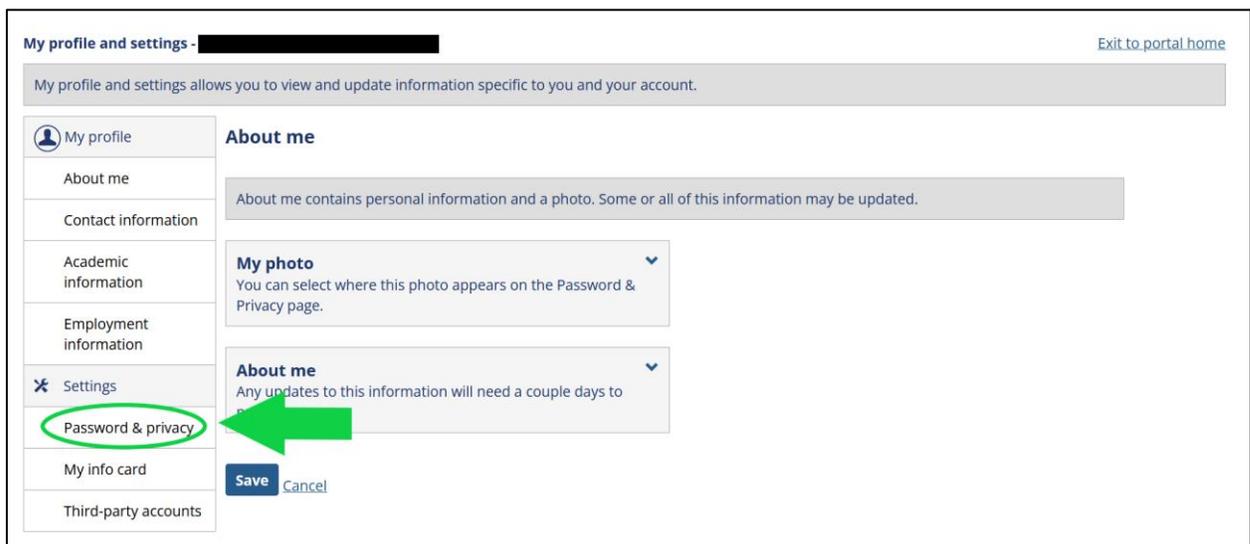
4. Click the drop-down arrow next to 'Change Password' and enter your new password in the spaces provided.

Password & privacy

My profile
About me
Contact information
Academic information
Employment information
Settings
Password & privacy
My info card
Third-party accounts

You may be able to manage your password as well as permissions for where you appear throughout the portal.

Password

Change password
The new password you choose must be between 12 and 32 characters long. Your password must contain at least three of the four following character types: Uppercase letter (A-Z), Lowercase letter (a-z), Numeric character (0-9), Special character (~!@#$%^&*_-+=`|\(){}[]:;"'<>,.?/).)

Login:
Required field *

Old password: *
••••••••••••

New password: *

Confirm new password: *

PASSWORD RESET CRITERIA

The following password requirements must be met:

Password must be different from the previous 4 passwords that have been used.

Your new password must be between 12 and 16 characters and must contain at least three of these four-character types:

Uppercase letter: A-Z
Lowercase letter: a-z
Numeric character: 0-9
Special character: ~!@#$%^&*_-+=`|\(){}[]:;"'<>,.?/

Your new password **CANNOT** contain any of the following items associated with your email account:

Username
First Name
Preferred Name
Last Name

Passwords are case sensitive!