

Every semester, all students will need to complete the Online Registration Agreement and the Personal Information Update. This action will inform Southern Wesleyan University of your intentions to enroll. In order to complete the Online Registration Agreement and the Personal Information Update, a student must be clear with the Office of Student Accounts and the Office of Financial Aid. Students can find a list of their holds on mySWU approximately two weeks before the Online Registration portal opens. Once students resolve issues with listed departments, the holds will disappear on mySWU. Once all holds have been removed, students will receive an email from the Office of Academic Records with instructions to complete the agreement and personal information update via mySWU. If the agreement is not completed by the deadline listed in the email, then students' schedules will be removed and will no longer be enrolled.

How can a student find a list of his/her holds in mySWU:

1. Go to <https://my.swu.edu/ics/>
2. Log in
3. Click on the "Students Tab"
4. Click on "Register for Courses"
5. Click on "Add/Drop Courses"
6. Click on the plus sign to show how to resolve holds

Hold	Type	Begin Date	Expiration
SE - Student Accounts Hold	Registration warning	7/30/2018	N/A
FE - Financial Aid Hold	Registration warning	7/30/2018	N/A

Remarks: Contact the Student Accounts Office at 864-644-5520 or email: studentaccounts@swu.edu

Online Registration Agreement:

1. Go to <https://my.swu.edu/ics/>
2. Log in
3. Click on the "Students Tab"
4. Click on "Confirm Registration"
 - a. This page will only appear to students who holds have been removed.
5. If you cannot see this page, please contact the Office of Academic Records at 864.644.5530.

The screenshot displays the mySWU website interface. At the top, the navigation bar includes links for Home, Admissions, Alumni, Community, Jobs, Give, Parent, **Students** (circled in red), Help, and My Pages. Below the navigation bar, the breadcrumb trail shows 'Students > Confirm Registration'. The left sidebar contains a menu with 'Confirm Registration' highlighted in red. The main content area is titled 'Confirm Registration' and features two primary sections: 'Enrollment Day Instructions' and 'Check In/Modify Schedule'. The 'Add/Drop' section is prominently displayed, containing two forms: 'Personal Info Update' and 'Registration Agreement'. Two red arrows point to these forms, indicating the steps to be followed. The footer includes links for Privacy policy, About us, Contact us, and Campus directory, along with a version number 'Powered by jasper: v8.1.0'.